International Student Entrance Examination Guidelines for December 2016

International Course Domestic Course / Medical and Science Course Available Courses and Grade New HS grade 1 Prospective intake A small number of students only Japanese returnees who have lived overseas for more than a year and have returned to Japan in the last three years. Conditions of Students must hold at least (or equivalent to) the second Eligibility grade of the Eiken English proficiency exam. Students who have been enrolled at international schools in Japan, hold foreign citizenship, or otherwise, please consult directly with the admissions department. *Students who are foreign nationals must have legal authorization to study in Japan before applying. *Within the six year levels of junior and senior high, it is possible for students to sit entrance examinations a maximum of three times. *Assisted funding support system available for gifted students. **Application Period** 9:00AM Thursday, December 1st - 5:00PM Thursday, December 15th, 2016. How to Apply Internet Application Online applications may be submitted 24 hours a day, during application periods. •The online application form can be accessed and submitted via the Hiroo Gakuen website. ·Upon completion, print out the completed application forms, attach an acceptable identification photo and bring this with you for presentation at school on the day of the exam. School reports from the last overseas school attended, as well as reports from the school presently being Required Application attended. Submitted reports may be in either Japanese or English. **Documents** · International Student Education History *Please access Hiroo Gakuen Website and download the document needed to be submitted. *Certificates issued by TOEFL or TOEIC showing Eiken 2nd grade equivalency (or higher).

*Please note that it is a rule that submitted documents cannot be returned.

Application Deadline

Necessary application documents should be mailed or submitted in person at the school reception office by the deadline. *Please contact us for deadlines and information regarding overseas mail.

Thursday, December 1st - Thursday, December 15th, 2016.

*Application documents must be received by the application deadline.

Mailing Address

HIROOGAKUEN Senior High School, Attention:December International Students Entrance Exam 5-1-14 Minamiazabu, Minato-ku Tokyo 106-0047 (Pleaes write the examinee's number on the envelope.)

Examination Fee Payment Period *Cash payments not accepted at school reception office.

Payment Methods

9:00AM Thursday, December 1st - 5:00PM Thursday, December 15th, 2016.

Payments may be made via credit card, convenience stores or Bank ATM [Pay-easy]. *Please note that the examination fee is non-refundable under any circumstances.

Examination Dates

Monday, December 19th, 2016. Please arrive by 8:30AM.

Bring an admission ticket and writing utensils.

Examination Subjects

International Course					
English	Mathematics	Japanese	Interview		
(Exam conducted in English)	(Exam conducted in English)	(Exam conducted in Japanese)	(Both in English and Japanese)		
100points / 50minutes	50points / 50minutes	50points / 30minutes	10minutes (Applicant Only)		

Domestic Course / Medical and Science Course					
English	Japanese	Mathematics	Interview		
(Exam conducted in Japanese)	(Exam conducted in Japanese)	(Exam conducted in Japanese)	(In Japanese)		
100points / 50minutes	100points / 50minutes	100points / 50minutes	10minutes (Applicant Only)		

Announcement of Result (Via Internet)

9:00AM - 11:00AM Wednesday, December 21st 2016

Enrollment documents for successful candidates will be available for collection at the school reception desk. Successful candidates are asked to pay their entrance fees by 2:00PM Thursday, December 22th, 2016.

*Please note that the entrance fee is not refundable under any circumstances.

School Entrance **Enrollment Procedure**

%Any failure to remit the fees within the stated period will be treated as a cancellation of acceptance.

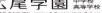
Entrance Fee	School Fee		Monthly Deposit
¥388,000	Domestic Course	Medical and Science Course	¥14,000 per month *Monthly deposit applies to materials fees and expenses such as school trips.
	¥49,350 per month /	¥61,350 per month /	
	¥592,200 per year	¥736,200 per year	

^{*}Please be aware that there are additional School Equipment Fees in the second (¥74,000) and third years (¥56,000).

Required Documentation for Enrollment Entrance Confidentiality

*Please access Hiroo Gakuen Website and download the documents required for submission.

Any personal information submitted for registration with Hiroo Gakuen shall only be used in meticulous accordance with the Personal Information Protection Law, as well as Hiroo Gakuen's Information Protection Policy and will not be used for anything other than the reasons stated below: ①Entrance Exam and Admissions②School affairs after enrollment.



^{*}When a student enters high school, an entrance fee of $\pm 349,200$ is required.

^{*}Aforementioned fees are effective as of 2017 and may be subject to change in following years.

Certificate of foreign residence provided by employer

Internet Application

Internet application Information

- -Applications can be lodged 24 hours a day, 7 days a week (including weekends and public holidays)
- -Applications can be made from home.
- -Payments can be made via the institutions below (credit card / convenience store payment / Pay Easy)

















provided on "My Page" (マイページ)

on the method of payment.

application period opens.







An application access site will become available shortly before the





*Please be aware that separate processing fees may apply. (Revision) Please note the red text denotes recent amendments

to application process and requirements*

♦ How to Apply

*Applicants are now required to upload identification photos directly to the site (colour or black and white acceptable).

Access the Hiroo Gakuen homepage

Application Access Site



ID (email address) Registration

application access site for the December 2016 and February 2017 entrance exams will become available from Saturday 5th November, 2016.

Applications can be lodged via PC, tablet or smartphone. The

Please register your email address. This will be the address used for all further communication (all communication post-exam and in case of emergency) so please ensure this is entered correctly.

Please enter applicant information and preferred date of exam.

Application payments can be made using credit card, convenience

store or Pay Easy payments. Payments cannot be made at school. Please be advised separate processing fees may apply depending

December exam: Exam payments open 9:00AM 1st December, 2016 February exam: Exam payments open 9:00AM 6th January, 2017

In addition, please upload your identification photo using the link

Application Information Entry

Application Fee Payment Method

Credit card

Convenience Store

Pay Easy payment

Print Required Documents: Exam Registration Card and Application Form



Identification Photo



Exam day

Once payment has been made, you will receive a payment confirmation email and you will be able to access and print your attached exam registration card/application form/identification photo (pdf). Please print this document on white A4 paper.

December exam: Accessible/printable 9:00AM 1st December, 2016 February exam: Accessible and printable 9:00AM 25th January, 2017

Please attach an identification photo of the applicant (4cm x 3cm) to both the printed exam registration eard and application form. Photos may be colour or black and white.

Please be sure to bring your printed exam application card and application form with you to the exam.

*Please be sure to print all required documents beforehand (at home or convenience store) and bring them to school with ID photos attached on the day of the exam (these will not be sent from the school).

-For all enquiries regarding online application, please refer to the application access page (available from Saturday 5th November, 2016.

Confidentiality Agreement

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