

Transfer Student Admission Examination Guidelines for December 2016

Available Courses and Grade Prospective intake Conditions of Eligibility	International Course			
	Present HS grades 1 and 2 A small number of students only			
	For applicants to be eligible, they must satisfy both the following requirements:- -Be a Japanese returnee who has lived overseas for more than a year and has returned to Japan in the last year. -Hold at least (or equivalent to) the second grade of the Eiken English proficiency exam. Students who have been enrolled at international schools in Japan, hold foreign citizenship, or otherwise, please consult directly with the admissions department. *Students who are foreign nationals must have legal authorization to study in Japan before applying. *Within the six year levels of junior and senior high, it is possible for students to sit entrance examinations a maximum of three times.※Assisted funding support system available for gifted students.			
Application Period	Thursday, December 1st - Thursday, December 15th 2016.			
How to Apply	Delivery in person Available Hours are from 9:00AM - 5:00PM on weekdays, from 9:00AM - 3:00PM on Saturdays.		Sending the application documents by post Please contact us for more information regarding overseas mail.	
	Please mail your application using a "letter pack plus" envelope (registered mail). In order to receive your admission ticket, please include a self-addressed "letter pack plus" envelope with your application (fold in half and enclose in envelope along with your application form).			
	•Entrane Application(specific to this school) •Certificate of bank transfer for payment of entrance exam fee(Form B) ※Payments can be made in person over the counter at most banks. •School reports from the last overseas school attended, as well as reports from the school presently being attended. Submitted reports may be in either Japanese or English. •International Student Education History *Please access Hiroo Gakuen Website and download the document needed to be submitted. *Certificates issued by TOEFL or TOEIC showing Eiken 2nd grade equivalency (or higher). *Please note that it is a rule that submitted documents cannot be returned.			
Application Documents	※Please request these documents by phone. •Entrance Application(specific to this school) •Certificate of bank transfer for payment of examination fee			
	Necessary application documents should be mailed or submitted in person at school reception office by the deadline after paying examination fees.			
	Thursday, December 1st - Thursday, December 15th, 2016. *Application documents must be received by the application deadline.			
Mailing Address	HIROOGAKUEN Senior High School, Attention: Transfer Student Admission Examination 5-1-14 Minamiazabu, Minato-ku Tokyo 106-0047			
Examination Fee	¥25,000 *Cash payments not accepted at school reception office.			
Payment Period	Thursday, December 1st - Thursday, December 15th, 2016.			
Payment methods	Payments may be made in one of the following ways: ①Please transfer the examination fee into the bank account designated by the school. ② Pay via Internet Banking.(When arranging payment, please be sure to the enter applicant's name.) *A copy of the payment certificate is required for submission.			
	Transfer bank (bank of recipient): SUMITOMO MITSUI BANKING CORPORATION, Shibuya Branch Savings Account No:8861369 Account Holder's name:JyunshinHirooGakuen			
	*Please note that the examination fee is non-refundable under anv circumstances.			
Examination Dates	Monday, December 19th, 2016. Please arrive by 8:30AM. Bring an admission ticket and writing utensils.			
Examination Subjects	English (Exam conducted in English) 100points / 50minutes	Mathematics (Exam conducted in English) 50points / 50minutes	Japanese (Exam conducted in Japanese) 50points / 30minutes	Interview (Both in English and Japanese) 10minutes (Applicant Only)
Announcement of Result (Via Internet)	9:00AM - 11:00AM Wednesday, December 21st, 2016. Results will be available via the Hiroo Gakuen website. ※Please note that exam results will not be available by phone. Enrollment documents for successful candidates will be available for collection at the school reception desk. Successful candidates are asked to pay their entrance fees by 2:00PM Thursday, December 22th, 2016. *Please note that the entrance fee is not refundable under any circumstances. ※Any failure to remit the fees within the stated period will be treated as a cancellation of acceptance.			
School Entrance Enrollment Procedure	Entrance Fee School Fee (current HS first grade only) Monthly Deposit			
	¥388,000	¥61,350 per month / ¥736,200 per year	¥14,000 per month *Monthly deposit applies to materials fees and expenses such as school trips.	
	For information regarding current fees for other grade levels, please contact the Admissions. *Please be aware that there are additional School Equipment Fees in the second (¥74,000) and third years (¥56,000) *Aforementioned fees are effective as of 2017 and may be subject to change in following years.			
Required Documentation for Enrollment Entrance	•Certificate of foreign residence provided by employer *Please access Hiroo Gakuen Website and download the document needed to be submitted.			
School Orientation (Transfer Admission Exam only)	Planned for 5:00PM Thursday, December 22nd, 2016. Before school starts, orientation sessions will be held for each grade. Parents should accompany students on this date.			

Any personal information submitted for registration with Hiroo Gakuen shall only be used in meticulous accordance with the Personal Information Protection Law, as well as Hiroo Gakuen's Information Protection Policy and will not be used for anything other than the reasons stated below: ①Entrance Exam and Admissions②School affairs after enrollment

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