

International (AG) Entrance Examination Guidelines for February 2017

Available Courses and Grade	International Course Advanced Group		
Prospective intake	New JHS grade 1		
Conditions of Eligibility	10 students		
Conditions of Eligibility	<p>For applicants to be eligible, they must satisfy the following requirement:- -Hold at least (or equivalent to) the second grade of the Eiken English proficiency exam.</p> <p>Students who have been enrolled at international schools in Japan, hold foreign citizenship, or otherwise, please consult directly with the admissions department.</p> <p>*Students who are foreign nationals must have legal authorization to study in Japan before applying. *Within the six year levels of junior and senior high, it is possible for students to sit entrance examinations a maximum of three times. ※Assisted funding support system available for gifted students.</p>		
Application Period	9:00AM Friday, January 20th - 2:30PM Thursday, February 2nd, 2017		
How to Apply	Internet Application Online applications may be submitted 24 hours a day, during application periods.		
Application Documents	<ul style="list-style-type: none"> •The online application form can be accessed and submitted via the Hiroo Gakuen website. •Upon completion, print out the completed application forms, attach an acceptable identification photo and bring this with you for presentation at school on the day of the exam. •School reports from the last overseas school attended, as well as reports from the school presently being attended. Submitted reports may be in either Japanese or English. •International Student Education History *Please access Hiroo Gakuen Website and download the document needed to be submitted. *Certificates issued by TOEFL or TOEIC showing Eiken 2nd grade equivalency (or higher). *Please note that it is a rule that submitted documents cannot be returned. 		
Application Deadline	Necessary application documents should be submitted in person at the school reception office (between 9:00AM Friday 20th January and 2:30PM 2nd Thursday February, 2017) or have been delivered by mail (by the close of business hours 25th January, 2017) *Please contact us for deadlines and information regarding overseas mail.		
Mailing Address	HIROOGAKUEN Junior High School, Attention:International (AG) Entrance Exam 5-1-14 Minamiazabu, Minato-ku Tokyo 106-0047 (Please write the examinee's number on the envelope.)		
Examination Fee	¥25,000 *Cash payments not accepted at school reception office.		
Payment Period	9:00AM Friday, January 6th - 2:30PM Thursday, February 2nd, 2017		
Payment Methods	Payments may be made via credit card, convenience stores or Bank ATM [Pay-easy]. *Please note that the examination fee is non-refundable under any circumstances.		
Examination Dates	Thursday, February 2nd, 2017. Please arrive by 3:00PM.		
Examination Subjects	Bring an admission ticket and writing utensils.		
	English (Exam conducted in English)	Mathematics (Exam conducted in English)	Japanese (Exam conducted in Japanese)
	100points / 50minutes	50points / 50minutes	50points / 30minutes
			Interview (Both in English and Japanese) 10minutes (Applicant Only) *Students retaking the December entrance exam are exempt from the interview stage.
Announcement of Results	【Via Internet】 10:00PM - 12:00AM on the day of the examination. 【Posted on campus】10:00AM - 1:00PM on the day after the examination. Results will be available via the Hiroo Gakuen website. ※Please note that exam results will not be available by phone. Enrollment documents for successful candidates will be available for collection at the school reception desk.		
School Entrance Enrollment Procedure	【Bank Transfer】By 2:00PM Wednesday, February 8th, 2017 【School Reception Office】 2:00PM Wednesday, February 8th - 5:00PM Thursday, February 9th, 2017 *Please pay the entrance fee at school reception office and use the specified school remittance form included in the documents needed for school entrance. *Please note that the entrance fee is not refundable under any circumstances. ※Any failure to remit the fees within the stated period will be treated as a cancellation of acceptance.		
	Entrance Fee	School Fee	Monthly Deposit
	¥388,000	¥61,350 per month / ¥736,200 per year	¥14,000 per month *Monthly deposit applies to materials fees and expenses such as school trips.
	*Please be aware that there are additional School Equipment Fees in the second (¥74,000) and third years (¥56,000) *When a student enters high school, an entrance fee of ¥349,200 is required.) *Aforementioned fees are effective as of 2017 and may be subject to change in following years.		
Required Documentation for Enrollment Entrance	<ul style="list-style-type: none"> •Certificate of foreign residence provided by employer *Please access Hiroo Gakuen Website and download the document needed to be submitted. 		

Confidentiality

Any personal information submitted for registration with Hiroo Gakuen shall only be used in meticulous accordance with the Personal Information Protection Law, as well as Hiroo Gakuen's Information Protection Policy and will not be used for anything other than the reasons stated below: ①Entrance Exam and Admissions②School affairs after er

[Enquiries] Tel: 03-3444-7272 Fax: 03-3444-7192/ E-mail : kokusai@hiroogakuen.ed.jp (Please contact: Mr. Iwasaki or Mr. Seto)



Internet Application

◆ Internet application Information

- Applications can be lodged 24 hours a day, 7 days a week (including weekends and public holidays)
- Applications can be made from home.
- Payments can be made via the institutions below (credit card / convenience store payment / Pay Easy)



※Please be aware that separate processing fees may apply. **(Revision) Please note the red text denotes recent amendments to application process and requirements***

*Applicants are now required to upload identification photos directly to the site (colour or black and white acceptable).

◆ How to Apply

Access the Hiroo Gakuen homepage

An application access site will become available shortly before the application period opens.

Application Access Site

Applications can be lodged via PC, tablet or smartphone. The application access site for the December 2016 and February 2017 entrance exams will become available from Saturday 5th November, 2016.

ID (email address) Registration

Please register your email address. This will be the address used for all further communication (all communication post-exam and in case of emergency) so please ensure this is entered correctly.

Application Information Entry

Please enter applicant information and preferred date of exam. **In addition, please upload your identification photo using the link provided on "My Page" (マイページ)**

Application Fee Payment Method

Credit card	Convenience Store	Pay Easy payment
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Application payments can be made using credit card, convenience store or Pay Easy payments. Payments cannot be made at school. Please be advised separate processing fees may apply depending on the method of payment.

December exam: Exam payments open **9:00AM 1st December, 2016**
February exam: Exam payments open **9:00AM 6th January, 2017**

Print Required Documents:
Exam Registration Card and
Application Form

Once payment has been made, you will receive a payment confirmation email and you will be able to ~~access and~~ print your **attached** exam registration card/application form/**identification photo (pdf)**. Please print this document on white A4 paper.

December exam: Accessible/printable **9:00AM 1st December, 2016**
February exam: Accessible and printable **9:00AM 20th January, 2017**

~~Identification Photo~~

~~Please attach an identification photo of the applicant (4cm x 3cm) to both the printed exam registration card and application form. Photos may be colour or black and white.~~

Exam day

Please be sure to bring your printed exam application card and application form with you to the exam.

※Please be sure to print all required documents beforehand (at home or convenience store) and bring them to school ~~with ID photos attached on the day of the exam (these will not be sent from the school).~~

-For all enquiries regarding online application, please refer to the application access page (available from Saturday 5th November, 2016).

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