Transfer Student Admission Examination Guidelines for December 2017

Available Courses and Domestic Course / Medical and Science Course Grade Present HS grades 1 and 2 **Examination Dates** Wednesday, December 20th, 2017 Prospective intake Limited places available To be eligible, students must be:-Conditions of -for first grade: be born between 2nd April, 2001 and 1st April, 2002 Eligibility -for second grade: be born between 2nd April, 2000 and 1st April, 2001 -Japanese returnees who have lived overseas for more than a year and have returned to Japan in the last year. Students who have been enrolled at international schools in Japan, hold foreign citizenship, or otherwise, please consult directly with the admissions department. *Students who are foreign nationals must have legal authorization to study in Japan before applying. *Within the six year levels of junior and senior high, it is possible for students to sit entrance examinations a maximum of three times. *Assisted funding support system available for gifted students. **Application Period** 9:00 Friday, December 1st - 17:00 Friday, December 15th 2017 How to Apply Internet Application Online applications may be submitted 24 hours a day, during application periods. •The online application form can be accessed and submitted via the Hiroo Gakuen website. ·Please be sure to print and bring your exam registration card on the day of the exam. • School reports from the last overseas school attended, as well as reports from the school presently being attended (at minimum, those from the most recent year). Submitted reports may be in either Japanese or English. Required Application • International Student Education History *Please access Hiroo Gakuen Website and download the document needed to be submitted. **Documents** *Certificates issued by TOEFL or TOEIC showing Eiken 2nd grade equivalency (or higher). *Please note that it is a rule that submitted documents cannot be returned. Using a letter pack OR registered mail, the necessary application documents should be mailed to Hiroo Gakuen Application Deadline Admissions office by the deadline. *Please contact us for deadlines and information regarding overseas mail. Friday, December 1st - Friday, December 15th, 2017. *Application documents must be received by the application deadline HIROOGAKUEN High School, Attention: December International Students Entrance Exam Mailing Address 5-1-14 Minamiazabu, Minato-ku Tokyo 106-0047 (Please write the examinee's number on the envelope.)

Examination Fee Payment Period

Payment Methods

¥25,000

9:00 Friday, December 1st - 17:00 Friday, December 15th 2017

Payments may be made via credit card, convenience stores or Bank ATM [Pay-easy]. *Cash payments not accepted at school reception office.

*Please note that the examination fee is non-refundable under any circumstances.

Bring an admission ticket and writing utensils.

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Domestic Course / Medical and Science Course / International Course Standard Group					
English	Japanese	Mathematics	Interview		
(Exam conducted in Japanese)	(Exam conducted in Japanese)	(Exam conducted in Japanese)	(In Japanese)		
100points / 50minutes	100points / 50minutes	100points / 50minutes	10minutes (Applicant Only)		

**For Domestic/Medical and Science Course students wishing to take International Course English classes, an additional English exam will be held after the interview. **Availability of International Course English classes for Domestic/Medical and Science Course students will be announced in December.

Announcement of Results

Thursday, December 21st 2017

[Posted on campus] 10:00 - 12:00 [Posted on school homepage] 11:00 - 13:00

**Please note that exam results will not be available by phone.

Enrollment documents for successful candidates will be available for collection at the school reception desk. Successful candidates are required to pay their entrance fees by 14:00 Friday, December 22nd, 2017.

*Please note that the entrance fee is not refundable under any circumstances.

School Entrance Enrollment Procedure

% Any failure to remit the fees within the stated period will be treated as a cancellation of acceptance.

Entrance Fee	School Fee per month		
	Domestic Course	Medical and Science Course	Monthly Deposit
¥388,000	¥49,350	¥61,350	*H4,000 *Monthly deposit applies to materials fees and expenses such as school

^{*}Please be aware that there are additional School Equipment Fees in the second (¥74,000) and third years (¥56,000).

Required Documentation for Enrollment Entrance

Certificate of foreign residence provided by employer

 ${}^{*}\text{Please}$ access Hiroo Gakuen Website and download the documents required for submission.

*Copy of the Passport

School Orientation

Planned for 17:00 Friday, December 22nd, 2017.

Before school starts, orientation sessions will be held for each grade. Parents should accompany students on this date.

^{*}Aforementioned fees are effective as of 2018 and may be subject to change in following years.

Internet Application

Internet application Information

Applications can be lodged 24 hours a day, 7 days a week (including weekends and public holidays) Applications can be made from home.

Payments can be made via the institutions below (credit card / convenience store payment / Pay Easy)



























*Please be aware that separate processing fees may apply.

How to Apply

Access the Hiroo Gakuen

2017.

A link to the application site will become available on the school homepage shortly before the application period opens.

Applications can be lodged via PC, tablet or smartphone. The

application access site for the December 2017 and February 2018 entrance exams will open from Saturday 4th November.

Application Site



ID (email address) Registration

Please register your email address. This will be the address used for all further communication (all communication postexam and in case of emergency) so please ensure this is entered correctly.

Application Information and Photo



Please enter applicant information and preferred date of exam. Please upload and register your identification photo to "My Page" on the application site.

Application Fee Payment Method

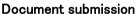
Credit card Convenience Pay East Store Paymer



Print Required Documents:











Exam day

Application payments can be made using credit card, convenience store or Pay Easy payments. Payments cannot be made at school. Please be advised separate processing fees may apply depending on the method of payment. Once payment has been made, you will receive a payment confirmation email and you will be able to access and print your application form. Please print these documents on white A4 paper.

Please print and send your required documents before the deadline.

Please be sure to bring your printed application form with you

*Please be sure to print all required documents beforehand (at home or convenience store) and bring them to school on the day of the exam (these will not be sent from the school).

For all enquiries regarding online application, please refer to the application access page available from Saturday 4th November, 2017.

Confidentiality Agreement

Any personal information submitted for registration with Hiroo Gakuen shall only be used in meticulous accordance with the Personal Information Protection Law, as well as Hiroo Gakuen's Information Protection Policy and will not be used for anything other than the reasons stated below: ①Entrance Exam and Admissions; ②School affairs after enrolment.