# International Student Entrance Examination Guidelines for February 2020

#### Available Courses and International Course Advanced Group Grade New JHS grade 1 10 students Prospective intake To be eligible, students must be:--born between 2nd April, 2007 and 1st April, 2008. Conditions of Eligibility Students must hold at least (or equivalent to) the second grade of the Eiken English proficiency exam. Students who have been enrolled at international schools in Japan, hold foreign citizenship, or otherwise, please consult directly with the admissions department. \*Students who are foreign nationals must have legal authorization to study in Japan before applying. \*Within the six year levels of junior and senior high, it is possible for students to sit entrance examinations a maximum of three times. \*Assisted funding support system available for gifted students. **Application Period** 9:00 Friday, January 10th - 24:00 Saturday, February 1st 2020 Internet Application How to Apply Online applications may be submitted 24 hours a day, during application periods. ·The online application form can be accessed and submitted via the Hiroo Gakuen website. •Please be sure to print and bring your exam registration card on the day of the exam. ·School reports from the last overseas school attended, as well as reports from the school presently being attended (at minimum, those from the most recent year). Submitted reports may be in either Japanese or English. Required Application • International Student Education History \*Please access Hiroo Gakuen Website and download the document needed to be submitted. **Documents**

\*Certificates issued by TOEFL or TOEIC showing Eiken 2nd grade equivalency (or higher).

\*Please note that it is a rule that submitted documents cannot be returned.

## Application Deadline

Using a letter pack OR registered mail, the necessary application documents should be mailed to Hiroo Gakuen Admissions office by the deadline. \*Please contact us for deadlines and information regarding overseas mail.

Friday, January 10th - Saturday, February 1st 2020

\*Application documents must be received by the application deadline.

## Mailing Address

HIROOGAKUEN Junior High School, Attention: December International Students Entrance Exam 5-1-14 Minamiazabu, Minato-ku Tokyo 106-0047 (Please write the examinee's number on the envelope.)

# **Examination Fee Payment Period**

# ¥25,000

9:00 Monday, Jarnuary 6th - 24:00 Saturday, February 1st, 2020.

**Payment Methods** 

Payments may be made via credit card, convenience stores or Bank ATM [Pay-easy]. \*Cash payments not accepted at school reception office.

\*Please note that the examination fee is non-refundable under any circumstances.

Bring an admission ticket and writing utensils.

#### **Examination Dates**

## **Examination Subjects**

8:30 Sunday, February 2nd, 2020					
International Course Advanced Group					
English	Mathematics	Japanese	Interview		
(Exam conducted in English)	(Exam conducted in English)	(Exam conducted in Japanese)	(Both in English and Japanese)		
100points / 50minutes	50points / 50minutes	50points / 30minutes	10minutes (Applicant Only)		

#### Announcement of Results

## Monday, February 3rd 2020

[Posted on campus] 13:30 - 15:30 [Posted on school homepage] 15:00 - 17:00

\*Please note that exam results will not be available by phone.

\*Please note that the entrance fee is not refundable under any circumstances.

Enrollment documents for successful candidates will be available for collection at the school reception desk. Successful candidates are required to pay their entrance fees by 17:00 Sunday, February 9th, 2020.

### School Entrance **Enrollment Procedure**

%Any failure to remit the fees within the stated period will be treated as a cancellation of acceptance.

Entrance Fee	School Fee per month		
¥388,000	International Course AG		
	¥71,350 (inclusive class fee: 40,000 yen)		
Monthly Deposit	¥14,000  *Monthly deposit applies to materials fees and expenses such as school trips.		

<sup>\*</sup>Please be aware that there are additional School Equipment Fees in the second ( $\pm$ 74,000) and third years ( $\pm$ 56,000).

#### Required Documentation for Enrollment Entrance

- •Certificate of foreign residence provided by employer of parent/guardian
- \*Please access Hiroo Gakuen Website and download the documents required for submission.
- \*Copy of the Passport

# Internet Application

# ◆Internet application Information

Applications can be lodged 24 hours a day, 7 days a week (including weekends and public holidays) Applications can be made from home.

Payments can be made via the institutions below (credit card / convenience store payment / Pay Easy)

















XPlease be aware that separate processing fees may apply.







# How to Apply

Access the Hiroo Gakuen Homepage

A link to the application site will become available on the school homepage shortly before the application period opens.

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**Application Site** 

Applications can be lodged via PC, tablet or smartphone.

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ID(email address)Registration

Please register your email address. This will be the address used for all further communication (all communication post-exam and in case of emergency) so please ensure this is entered correctly.

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Application Information and Photo

Please enter applicant information.

Please upload and register your identification photo to My Page on the application site

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Application Fee Payment Method				
Credit card	Convenienc e Store	Pay Easy payment		

Application payments can be made using credit card, convenience store or Pay Easy payments. Payments cannot be made at school. Please be advised separate processing fees may apply depending on the method of payment.

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**Print Required Documents** 

Once payment has been made, you will receive a payment confirmation email and you will be able to access and print your application form. Please print these documents on white A4 paper.

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**Document submission** 

Please print and send your required documents before the deadline.

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Exam day

Please be sure to bring your printed application form with you to the exam.

XPlease be sure to print all required documents beforehand (at home or convenience store) and bring them to school on the day of the exam (these will not be sent from the school).

## **Confidentiality Agreement**

Any personal information submitted for registration with Hiroo Gakuen shall only be used in meticulous accordance with the Personal Information Protection Law, as well as Hiroo Gakuen's Information Protection Policy and will not be used for anything other than the reasons stated below: ①Entrance Exam and Admissions②School affairs after enrolment.