# International Entrance Examination Guidelines for February 2024

Available Courses	International Course		
Grade	New SHS grade 1		
Prospective Intake	10 students		
Conditions of Eligibility	To be eligible, students must:  -be born between 2nd April, 2008 and 1st April, 2009  -Hold at least (or equivalent to) the second grade of the Eiken English proficiency exam.  *Within the six year levels of junior and senior high, it is possible for students to sit entrance examinations a maximum of three times.		
	*Assisted funding support system available for gifted students.		

Application Period	9:00 a.m. Thursday, January 25th - 5:00 p.m. Friday, February 9th, 2024		
	Internet Application		
House Annles	Online applications may be submitted 24 hours a day during the application period.		
How to Apply	The online application form can be accessed and submitted via the Hiroo Gakuen website.		
	Note: Please be sure to print and bring your exam registration card on the day of the exam.		
	①International Student Education History *Please access Hiroo Gakuen Website and download the document needed to be submitted.		
	②Copies of school reports from the last overseas school attended, as well as reports from the school presently		
<b>Application Documents</b>			
	©Copies of certificates issued by TOEFL or TOEIC, showing a score of Eiken 2nd grade equivalency or higher. (if applicable)		
	*Please note that submitted documents cannot be returned.		
	Using a letter pack OR registered mail, the necessary application documents should be mailed to Hiroo Gakuen Admissions		
Document	office by the deadline. *Please contact us for deadlines and information regarding overseas mail.		
Submission Period	Thursday, January 25th - Friday, February 9th, 2024		
	*Application documents must be received by the application deadline.		
Mailing Address	HIROOGAKUEN Junior & Senior High School, Attention: December International Students Entrance Exam		
Mailing Address	5-1-14 Minamiazabu, Minato-ku Tokyo, Japan 106-0047 (Please write the examinee's number on the envelope.)		
Examination Fee	¥25,000		
Payment Period	9:00 a.m. Saturday, January 6th - 5:00 p.m. Friday, February 9th, 2024		
·	Payments may be made via credit card, convenience stores or Bank ATM [Pay-easy].		

Examination Dates	8:30 a.m. Saturday , February 10th, 2024			
Examination Subjects	International Course			
	English	Mathematics	Japanese	Interview
	(Exam conducted in English)	(Exam conducted in English)	(Exam conducted in Japanese)	(Both in English and Japanese)
	100points / 50minutes	50points / 50minutes	50points / 30minutes	10minutes (Applicant Only)

<sup>\*</sup>Those with a TOEFL iBT score of more than 99 are exempt from taking the English test. The score must be submitted in advance. For further clarification, please check the "TOEFL iBTによる優遇について" file .

\*Please note that the examination fee is non-refundable under any circumstances.

\*Cash payments not accepted at school reception office.

	*Bring an admission ticket and		The day of the examination.		
Announcement of Results	Saturday, February 10th, 2024				
School Entrance Enrollment Procedure	[Posted on campus] 5:00 p.m 6:00 p.m. [Posted on school homepage] 6:00 p.m 7:00 p.m. Enrollment documents for successful candidates will be available for collection at the school reception desk.   **Please note that exam results will not be available by phone.				
	* Have you applied to other school?  ①No: Pay by 2:00 p.m. Thursday, February 22nd, 2024				
	②Yes: For students who are applying to other high schools and need to defer their enrollment decision and payment, please be sure to indicate this in the relevant space on the application form. Hiroo Gakuen enrollment decisions and payment can be deferred until 2:00 p.m. of the day after the result announcements from the other exams. If the following day is a finacial institution holiday, the due date will be deferred until 2:00 p.m. of the next business day. Please note that this deferment period only applies to first round exam results (second round/ waiting list entry does not apply).				
	<ul><li>**Please note that the entrance fee is not refundable under any circumstances.</li><li>**Any failure to remit the fees within the stated period will be treated as a cancellation of enrollment.</li></ul>				
	Entrance Fee		School Fee per month International Course		Monthly Deposit
	¥388,000	¥71,35	0 (inclusive class fee: ¥40,000	)	¥14,000  *Monthly deposit applies to materials fees and expenses such as school trips.
	*Please be aware that there are additional School Equipment Fees in the second (¥74,000) and third years (¥56,000).				
Required Documentation for Enrollment	<ul> <li>Certificate of foreign residence provided by employer of parent/guardian</li> <li>※Please access Hiroo Gakuen Website and download the documents required for submission.</li> <li>Passport copy(ies)</li> </ul>				

Payment Methods

<sup>\*</sup>For further details about the exam day, please check the "当日のご案内" file sent after the application, as written in the confirmation email.

<sup>\*</sup>The interview time schedule will be available on the day of the examination.

### Internet Application

## **♦** Internet application Information

Applications can be lodged 24 hours a day, 7 days a week (including weekends and public holidays) Applications can be made from home.

Payments can be made via the institutions below (credit card / convenience store payment / Pay Easy)

















XPlease be aware that separate processing fees may apply.







#### How to Apply

Access the Hiroo Gakuen Homepage

A link to the application site will become available on the school homepage shortly before the application period opens.



**Application Site** 

Applications can be lodged via PC, tablet or smartphone.



ID(email address)Registration

Please register your email address. This will be the address used for all further communication (all communication post-exam and in case of emergency) so please ensure this is entered correctly.



Application Information and Photo

Please enter applicant information.

Please upload and register your identification photo to My Page on the application site



Application Fee Payment Method				
Credit card	Convenienc e Store	Pay Easy payment		

Application payments can be made using credit card, convenience store or Pay Easy payments. Payments cannot be made at school. Please be advised separate processing fees may apply depending on the method of payment.



**Print Required Documents** 

Once payment has been made, you will receive a payment confirmation email and you will be able to access and print your application form. Please print these documents on white A4 paper.



**Document submission** 

Please print and send your required documents before the deadline.



Exam day

Please be sure to bring your printed application form with you to the

XPlease be sure to print all required documents beforehand (at home or convenience store) and bring them to school on the day of the exam (these will not be sent from the school).

#### **Confidentiality Agreement**

Any personal information submitted for registration with Hiroo Gakuen shall only be used in meticulous accordance with the Personal Information Protection Law, as well as Hiroo Gakuen's Information Protection Policy and will not be used for anything other than the reasons stated below: ①Entrance Exam and Admissions②School affairs after enrolment.